

Oct 4, 2020

Start Time 14:15 (2:15pm)

Board attendees:

Amanda Eagleson

Holden Wall

Leslie Stark

Max Sumner

Guests/Staff:

Colleen Brown

Laura Beatrice Covaza

Regrets

Joseph Dandurand

Meeting Began: 14:15 (2:15 pm)

Meeting End: 14:58 (2:58pm)

Motions:

Leslie makes a motion to approve the September Minutes. Max seconds the motion. The motion is approved unanimously.

Motions Previously Passed Online:

Motion to approve the Draft Financials for presentation at the AGM today. Seconded by Frankie. Passed with Unanimous Yes vote to approve July 19, 2020

Max Sumner as an interim board member Seconded by Leslie. Passed with a unanimous vote Yes vote September 27, 2020

Action Items:

- Amanda to do and share doc. On meeting with Naomi Gracechild
- Continue the conversation on slammaster hiring process

- Amanda to continue to look into other potential organizations that may need board updates (filing)
- Amanda to add updated (signed) financials to AGM file
- Amanda to send Max a copy of the work plan
- Board Basecamp thread to be started regarding committee members
- All to share input on festival venue bookings
- Amanda to look into other options (for policy edits) if Linda is not able to do it this month (Especially for: The “safe space” section in comparison to our liability requirement feels like it should be simplified / better aligned//The Director’s Code of Conduct
- Staff reviews

Time: Meeting called to order 2:15 pm

Agenda Item 1:

Holden: Land acknowledgment

As we gather for this meeting physically dispersed and virtually constructed let us take a moment to reflect on the meaning of place, and in doing so recognize the various traditional lands on which we do our meeting today. Feel free to pop into the chat to acknowledge the land you are joining this meeting from.

Holden: Compassion Acknowledge

Compassion is so often the solution.

Amanda was briefly offline due to technical difficulties returns to meeting at 14:26 (2:26 pm)

Colleen Asks if recording in the cloud Amanda confirms will delete the recording after minutes are approved.

No edits for minutes.

Leslie makes a motion to approve the September Minutes. Max seconds the motion. The motion is approved unanimously.

Action Items updates:

- Someone to update the website (Frankie to be removed as a director) -- Updated
- Holden to start a Basecamp thread on Slammaster hiring process -- This was done (thread to be continued)
- Laura and Colleen will compose a letter to Glasshouse. Holden will review, sign, and send. (Suggesting to them that the conversation continues with Laura) -- This was done

- Amanda to do and share doc. On meeting with Naomi Gracechild -- This was not done (to be moved over to next months action items)
- Amanda to set up auction payment (reach out to Laura if in need of help) -- This was done
- Board to provide feedback primarily regarding the projected budget for Colleen/CADAC -- This was done

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Agenda Item 2:

Financials remained on the agenda as they are typically the second item. But there is nothing to add here from the last meeting.

Agenda Item 3:

Issues Amanda wanted addressed:

- Filings and finances. Needs to go to BC. Any other organizations which would need to be updated on new board members? Colleen has made the change with the BC Arts Council. Amanda will check on others
- AGM?--signed copy of financials. Leslie can send it. Laura has filed. Finances/Avisar/2019 /van_po.
 - 2019 under folder final document sent by Avisar. Laura will be comparing August to September
- Work Plan Committee. Action Item: to start sharing names. Max to be sent a copy of the work plan
- Board Recruitment: Survey Online--- Holden can post. Expressed was unsure about social media access. Colleen asks Holden to use Hootsuite. An experiment to see if/how works with our single user account.
- HR we need to get started on our review want to have a contract done in a bit more of an orderly fashion than last time
 - Colleen found a site for culture workers/human resources and will send it

Agenda Item 4

- https://docs.google.com/document/d/1TD5LfpfPLFsu9qjpLh3bg3uNw79Lv7nFVgC__4LOwXs/edit

Arts Admin Report:

- Programming: “broadway youth programming is underway” and is going smooth WordCamp submissions open and advertised. And contacting all wordplay poets. 8 would like to teach online. Delayed in contacting teacher Joseph, RC, brad, and Colleen shaping hullabaloo and program/plan backward regarding wordplay (what that would look like)

2021 festival venue bookings need to decide on this. Festival is online but for example, Cultch used to film something (also wise hall)... need to decide next steps.

- The insurance Application is due on the 16th of October. We will get board and liability (at a reduced rate) and attempt abuse liability insurance.

Max suggests Checkback

Leslie will speak with Colleen about utilizing the fact that she is a teacher (if this would assist).

- Benefits of public funding. Especially in the current situation where it’s reliable and guarantee of 2 or 4 years. Much of our recent improvements are possible due to public funding
- Next Grants:
 - Operating Grant BC Arts Council
 - Covid funding up to 25000 (Nov 4th due date) one time only grant (likely up to 10000)
 - Digital Strategy Grant anytime can be put in any time before the programing

Agenda Item 5

Added by Leslie: Updates on Cotyledon approval from poets has a printer with a good price and cover art is in process and the book may be out sooner than thought.

Possible fundraising for Spring raffle. Salt Spring writers retreat great grand prize for a raffle.

Agenda Items 6 & 7

Linda Sum is very busy...board of directors code of conduct main thing to be resolved. Will look into other options if she’s not able to do it this month...Colleen suggested: The “safe space” section in comparison to our liability requirement feels like it should be simplified / better aligned.

Honey added to the auction. Implemented advice that was given what I could with the advice single was bumped down to \$5 for a custom song?--Clarified contact information.

Holden made a motion to end the meeting, Amanda seconded the motion.

The meeting ends at **14:58 (2:58)**.

