

## MINUTES OF VANCOUVER POETRY HOUSE

Place: Virtual Meeting Room

Date: April 16 2023 16:00

Board Members Attending: Leslie Stark, amanda eagleson, Parv sachdeva

Staff: Johnny Trinh, Colleen Brown

Guest(s):

Motions:

- It was moved and seconded that the Minutes from February 4 2023 be approved.  
Minutes Were Approved April 16 2023 by unanimous vote

Action Items:

- Having sent docs HUMAN RIGHTS CODE,CANADIAN CHARTER OF RIGHTS AND FREEDOMS AND LABOUR LAWS SURROUNDING THESE CODES, The Employment Code for BC, UNDRIP and the Truth and Reconciliation Commission: Calls to Action, and carfac <https://www.carfac.ca/tools/fees/> Amanda to now send out a Google Form for board to acknowledge these have been read
- Colleen And Johnny will present to the board updated needs/make-up for the Wordplay/Youth Coordinator position

Call to Order: 16:00

Adjourned: 16:34

Chair(s): Leslie

Agenda Item	Discussion and Decisions
1a) Approve February Minutes Minutes	It was moved and seconded that the Minutes from February 4 2023 be approved. Minutes Were Approved April 16 2023 by unanimous

<p>1b) <b>Action Item Updates:</b></p>	<p>vote</p> <ul style="list-style-type: none"> <li>• Amanda to check in regarding Social Media posts (and inclusion of access info)-- Completed</li> <li>• Amanda to resend Policy Manual Shared Doc-- Completed</li> <li>• Amanda to reach out to the developer of the accessibility statement on ways to better achieve the goals of the statement--Completed</li> <li>• Amanda to look into and if ideally send out a Google Form acknowledging HUMAN RIGHTS CODE,CANADIAN CHARTER OF RIGHTS AND FREEDOMS AND LABOUR LAWS SURROUNDING THESE CODES, The Employment Code for BC, UNDRIP and the Truth and Reconciliation Commission: Calls to Action, and carfac <a href="https://www.carfac.ca/tools/fees/">https://www.carfac.ca/tools/fees/</a> have been read--Completed in Part sent out the documents but no form created</li> </ul>
<p>1c) Virtual Resolution Read into minutes</p>	<ul style="list-style-type: none"> <li>• Resolution Date: 03/27/2023= Motion Approved Sat, Apr 1, 2023</li> <li>• Time: 7:30 AM</li> <li>• Attending: Via Virtual vote</li> </ul> <p>I (Amanda Eagleson) move to approve that Vancouver Poetry House submits an application to the Canada Heritage Arts Presentation Fund (2024) in support of Verses Festival of Words and Vancouver Poetry Slams weekly series of featured performers and community stages and WordPlay Educational Programming identified as outreach for the Hullabaloo Youth Festival the opens Verses each year. Colleen Brown serves as the contact person and has signing authority for this application.</p> <p>Passed with 3 yes and 2 abstentions</p>

<p>2) Notes from meeting with AD, Leslie, and Amanda on April 8th. Shared with rest of board</p>	<p>Notes presented Contained;</p> <ul style="list-style-type: none"> <li>• Verses Updates regarding Venue changes and budget changes. Rise in deficit noted.</li> <li>• Board members volunteered where there were volunteer gaps</li> <li>• General info Abya Yala World Slam</li> <li>• Amanda will be at slam to sign forms (Monday April 10)</li> <li>• Upcoming programing (May: heritage month)</li> <li>• Colleen And Johnny will present to the board updated needs/make-up for the Wordplay/Youth Coordinator position</li> </ul>
<p>3) AD further updates</p>	<p>Johnny provided the following updates:</p> <ul style="list-style-type: none"> <li>• Verses is set all is well.</li> <li>• Some finalization regarding accommodation/ complications.</li> <li>• Cancellation of morning kitchen table talk</li> <li>• Connections made with Arts Orgs in Delta positive partnerships moving forward</li> </ul>
<p>4) GM Report (for March)</p>	<p>Board has linked report from March</p> <p>Colleen presented the following updates:</p> <ul style="list-style-type: none"> <li>• The Organization didn't get the Arts Impact Grant but \$2,000 for equipment (Arts Council)\$9800 (travel/tourism)</li> </ul> <p>Johnny added</p> <ul style="list-style-type: none"> <li>• VPH now owns laptop, Trevana sent list regarding finalization of purchases</li> <li>• Johnny has had meet-up regarding access statement and concerns with creator of Access Statement (there will be a meeting regarding this further in May) <ul style="list-style-type: none"> <li>◦ Reading series has been started at Massy by members of the community who have expressed concerns regarding gaps in accessibility. It has a focus on queer and disabled poets. Which it was agreed on that we will offer support in whatever way we can</li> </ul> </li> </ul>

	<ul style="list-style-type: none"> <li>As workshops are largely taking place after CIPS poets arrive this should help with workshop engagement (there is a promo code board encouraged to invite contacts)</li> </ul>
5) Financials (January Balance Sheet as March missed)	<ul style="list-style-type: none"> <li>AD forms for Credit Card signed</li> </ul>
6) Anti-racism work: Decide on a date for Policy conversation	<p>Amanda has sent out a poll to ensure we have quorum for May—would rather be sure we have this before sending out a separate poll for the policy meeting date</p> <p>Leslie addressed that Board recruitment is something we need to start doing</p> <p>GM asked if staff invited to Policy Meeting Was confirmed this would be a positive and there should be community input as well (though possibly at a separate meeting)</p>
7)	
8)	
9)	