

2018 VPH Board Meeting Agenda - Sunday, October 14, 2018 at Noon at the VPH office

**Board attendees:**

Amanda Eagleson (will be absent)  
 Andrew Sutherland  
 Carol Shillibeer  
 Frankie McGee  
 Shoh Wiley

**Guests:** none

#	Agenda item	Presenter	
1	<ul style="list-style-type: none"> <li>● Approve Minutes September 30,2018 Meeting</li> <li>● Action Item updates                             <ul style="list-style-type: none"> <li>○ See copy of action items and motions from September 30, 2018</li> </ul> </li> </ul>		
2	<ul style="list-style-type: none"> <li>● Approve President job description</li> <li>● Approve Vice-President job description</li> <li>● Approve Treasurer job description</li> <li>● Approve Secretary job description</li> <li>● Approve Independent Contractor Agreement</li> <li>● Approve In Camera Guidelines</li> <li>● Approve Artistic Director Job Description</li> <li>● Approve Arts Administrator Job Description</li> <li>● Status of Code of Conduct/Code of Honour</li> </ul>	Sho	
3	VPH Reorganization <ul style="list-style-type: none"> <li>● Arts Cohort Turnaround Document</li> <li>● VPH Proposed Reorganization Model (in Strategic Planning folder)</li> </ul>		
4	Finances <ul style="list-style-type: none"> <li>● Update on VPH books</li> <li>● Gaming Grant</li> <li>● PST / registration? Fundraising / CRA</li> </ul>	Carol	
5	SPOCAN Update <ul style="list-style-type: none"> <li>● Requirement for land acknowledgment</li> <li>● SpoCan Code of Honour &amp; AOC Mandate-Grievance Form (last updated Oct 2017)</li> <li>● Board of Directors</li> </ul>		
6	Insurance <ul style="list-style-type: none"> <li>● Renewal Due Nov 1</li> </ul>		
7	Grant workshop <ul style="list-style-type: none"> <li>● Linda Gorrie suggests <a href="#">grant workshop</a> at BC Alliance / Johnny willing / Oct 23 &amp; Nov 1 / cost \$90 (we need to renew our membership exp end 2016 (membership</li> </ul>	Carol	

	would be \$170 for year)		
8	Other Business <ul style="list-style-type: none"><li>• Next board meeting October 28 2018</li></ul>		