

Duties and responsibilities of the Vancouver Poetry Slam's: "Slam-master of record" within Poetry Slam Incorporated (PSI).

01) Must be a dues paying member of PSI in good standing and possess a copy of the most current PSI rulebook containing the rules of PSI tournaments and the bylaws of PSI. Plus have a working knowledge of said rulebook and be able to act as a Public Information Officer on all things PSI to the members of the Van Slam family in a timely manner

02) Must be an actively involved member of PSI, participating in the PSI forums, both online and in person up to and including the spring and summer Slam-master meetings as Vancouver's Slam-master of record-in addition must attend the slam family meeting at NPS. If you are unable to attend you need to secure "proxy" representation at these meetings. Failure to do so will mean the Van Slam Team cannot compete at the following years NPS. Either the "Slam-master of record" or a "proxy" for your venue MUST be present at the Spring meetings.

03) Before said meetings you must obtain a copy of the agenda and liase with the van slam family-either in a meeting or electronically-to inform them of the issues at hand and obtain a majority and hopefully consensus on what position the Slam-master will be advocating on behalf of the community. The Slam-master will also be entrusted to make decisions on behalf of their community in regards to unforeseen discussions and issues at the Slam-masters' meetings. The local rep will also be asked to provide a post mortem following the meetings as to what transpired.

04) Must constantly and whenever and wherever possible cultivate contacts and alliances within PSI both regionally and internationally. You must also maintain contact with members of the SPOCAN board to keep up to date with CFSW goings on.

05) Must arrange for the Win Two Bout/s that ensures Van Slam continues their eligibility at NPS.

06) Must file all appropriate paperwork on time to ensure that van Slam remains a certified and registered member of PSI and able to attend any of PSI's tournaments. You must also fulfill any and all other necessary requirements as they arise to ensure Van Slam's access to PSI and its tournaments. This includes registration of the participating poets for NPS, IWPS, CFSW and the newly formed Women of the World Poetry Slam if Vancouver decides to send a poet(s) to any or all of these events.

07) Must have a valid mailing address, phone number and email as this person will be the contact point between PSI and the Vancouver Poetry Slam.

08) IF the Slam-master is attending NPS and not providing coaching duties or some other form of team support then it is strongly suggested the Slam-master be a volunteer at NPS. This provides an insight into how the larger tournament is run and maintains

exposure for the Slam-master and continues Vancouver's name be thought of in good terms within the slam community.

09) Must make sure that the Vancouver Poetry Slam's team selection process is posted on the PSI website as per PSI requirements for transparency of process. This information should also be posted locally on the VPH website and on the Van Slam MYSFACE account. The more avenues information is available the better.

11) Is available when called upon to assist in formal interviews/media relations as a provider of PSI and Van Slam related information and history. The arranging of such interviews/media relations is the responsibility of the local Co-Slam Master, or whoever they delegate this task to. It is the responsibility of the Slam-master of Record to be available to provide any required information that will assist in these endeavors.

12) For all this work, the "Slam-master of record" doesn't actually have any power locally. Most decisions regarding the local slam and the day to day coming and going are left to the Co Slam-master who works at keeping the slam functioning. This is not to say the "Slam-master of record" has no input. As a means of avoiding conflict of interest the Co Slam-master will make the final decisions regarding local competitions. The "Slam-master of record" and the local "Co Slam-master" must be willing and able to work together to best represent the local slam scene. They should be a team to help ensure a functioning event on the local scene and a strong, positive reputation within international circles. This includes both parties keeping each other up to date on the goings on of things pertaining to the slam both locally and within PSI. In essence both parties are working on behalf of a larger community regardless of whatever accolades and joys they receive from performing their duties.

13) The suggested mandate and term for the "Slam-master of record" is to be of two years from the day of election by the larger Van Slam Family. If not elected any person is allowed to run again in two years time. In the event that for any reason the "Slam-master of record" is unable or unwilling to continue their duties an election to fill this vacancy must be held immediately.

14) The "Slam-master of record" is also expected to be a visible member of the Vancouver Poetry Slam community and a visible member of the larger local poetic community in general. The "Slam-master of record" should be available to answer any and all questions regarding PSI rules and rulings to any and all local slam participants who are interested in such rules and rulings.